welcome
Spring

Class: ENGL 1302 Composition II Online

Instructor: Wendy Esch

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Office Hours:

Monday	Tuesday	Wednesday	Thursday	Friday
1:00 – 3:00 pm	1:00 – 3:00 pm	1:00 – 3:00 pm	1:00 – 3:00 pm	By appt.

Course Description

This course is a continuation of English 1301, which includes an introduction to literature and collateral readings. It also teaches students how to write a college-level research paper.

Scope/Purpose

English 1302 continues the purpose of English 1301: to help students to think well by helping them to write well. Unlike English 1301, English 1302 has a two-fold purpose: it encourages critical thinking by introducing the students to imaginative literature, to the modes of artistic thought, and to critical responses appropriate to these modes of thought.

Instructional Objectives

By the end of the course, students should have written a multiple source paper and at least two analytical papers in APA style which demonstrate the ability:

- To practice and refine the skills of expository and argumentative writing already developed in English 1301.
- To understand the major elements of literature as these are highlighted by the instructor.
- To apply critical thinking to the study of literature and to write essays which demonstrate that critical thinking, such as summary, paraphrase, synthesis, and single source assignments;
- To use a library for research purposes; to research and write an accurately documented paper.

Requirements

1. Students will read numerous short stories and poems, will participate in class discussions of the readings, and will be tested over their understanding of the readings through quizzes, examinations, and/or written assignments.
2. Students will complete one or more written assignments which may include, but not be limited to, one multi- source research paper, two or more shorter papers (summary, synthesis, critique, explication), or a series of research questions or projects.
3. Individual instructors may also require major examinations over the readings or any part of the course content.
4. Individual instructors may occasionally use film, stage productions, or other art forms to support the text, in which case students may also be tested over their understanding of content or of differences between the written text and the alternate presentation of that text.

Textbook and Supplies

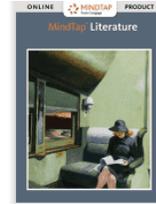The textbook (ebook) required for this course will be provided to you in class.
You DO NOT need to purchase a book/code from the bookstore.

How to access your Ebook and MindTap assignments/ Registration

The first time you click on a MindTap assignment in Blackboard, you will be required to
register your account. I will walk you through the registration process during class.

  **You can also download the free _Cengage Mobile App_ to get your eTextbook and study tools on your cell phone.

Inclusive Access:
- **Textbook:** The textbook and resources for this course are available in digital format through the Inclusive Access textbook program at South Plains College. That means the e-book edition of the textbook and/or all required resources are provided to students through Blackboard from the first day of class. The fee for the e-book/resources is the lowest price available from the publisher and bookstore and is included in the student tuition/fee payment. Therefore, students do not have to purchase a separate textbook or access card for this course.
- **E-book features:** Access to a cloud-based e-reader is provided by RedShelf via Blackboard. RedShelf e-book features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access. Visit https://solve.redshelf.com/hc/en-us/requests/new for e-book issues and support.
- **Opting out of Inclusive Access:** As long as they meet the opt-out deadline, students may choose not to participate in the Inclusive Access program if they have a textbook from another source. Students should check with the instructor for advice before deciding to opt out because Inclusive Access is the cheapest option for most students. Students should also find out whether course work is required in an online platform like _Mindtap_ or _Connect_. If so, students who opt out would be required to purchase access to that platform in addition to acquiring the e-book on their own. To opt out of the Inclusive Access e-book/resources, students need to email tfewell4texasbookcompany@gmail.com before the census date. Students must include their first name, last name, student ID number, and the course they are opting out of in the email. Once students have been opted out of Inclusive Access, they will receive a confirmation email. Students who need assistance to opt out should contact the SPC Bookstore. The Inclusive Access fee will be refunded to students who opt out before the census date for their term of enrollment. The census date for fall and spring is the twelfth-class day. The census date for shorter terms varies between the second- and third-class day.

Software Requirements

You are required to have access to the following technologies:
- High-speed Internet connection
- _Internet Browser:_ Blackboard is designed to work best with the **Mozilla Firefox or Chrome** browser. Mac users may use either Firefox or Safari--both seem to work well with Blackboard.
- Your Blackboard account and Mindtap account are provided with this course.
- **_You also have access to FREE Microsoft Office 365: Word and PowerPoint_**:
  - As a member of the SPC community, you have free access to Office 365.
  - Office 365 provides online access to Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and 1TB of free online storage with Microsoft OneDrive
  - You can use Office 365 online or install it on your PC, Mac, or mobile device.
  - To access Office 365, go to https://www.office.com/GetOffice365 and click the link "Find out if You're Eligible."

- Complete the registration process with your SPC email address
(your *Blackboard* *username@southplainscollege.edu*), create a new password, and wait for your online account to be provisioned. This process takes a few minutes the first time you log in.

Communication

To Contact Me:	Ways that I will contact you:
Email me at wesch@southplainscollege.edu.	South Plains College email -Plan to check it every day.
Send me a message with your cell phone in Remind.	Remind text alerts-(We will sign up in class.)
Call my office at 806-716-2446 & leave a message.	Announcements in your Blackboard class.
Drop by during my office hours.	**I return emails, texts, and calls within 24 hours**.

Attendance Policy

I recommend that you access our course at least three times a week to work on the week's assignments. To experience more success, do not procrastinate and attempt to complete a whole week's assignments the day (or night!) before they are due.

You should log in to Blackboard frequently and check your Course Messages, Announcements, and SPC email daily. I will post announcements and send emails regularly.

If you have not submitted any assignments by the twelfth-class day, your access to the course will be blocked and the Registrar's Office will remove you from my class roster.

Be advised – I will accept late work but only within a week of the due date.

Semester Calendar and Weekly Assignments

Calendar & Assignments is the entry page for ENGL 1302 and is available as a link in the Course Content menu as well. The course material is released in weekly segments (ex. Week 1, Week 2), and each week runs from Tuesday 12:00 P.M. to Tuesday 12:00 P.M. of the following week.

It is very important that you keep up with which week of the semester we are in so you will know when that week's assignments are due. So, for example, let's say that Week 1 begins on Tuesday, January 19; all assignments for Week 1 would be due by 12:00 P.M. on Tuesday of the following week, January 26.

Weekly Assignments are normally posted by Tuesday of each week and detail the readings, discussion forums, exercises, quizzes, tests, and papers to be completed. Due dates are normally 12:00 P.M. on Tuesday of the following week. I recommend you print out the weekly assignment sheets and keep them in a three-ring binder, along with all the other handouts you will be getting in this course. Use the assignment sheet as a checklist for the week. To print a Blackboard page, use the Print option in your internet browser.

Grading Policy

Final grades will be assigned based on the following percentages:

Quizzes	20%	
Lit Writing Assignments	20%	
MindTap & Daily Work	20%	
Discussion/Padlet Posts	20%	
Research Paper	20%	
Total	100%	

GRADE TOTAL

A (Superior):	90-100
B (Good):	80-89
C (Acceptable):	70-79
D (Poor):	60-69
F (Unacceptable):	0-59

<u>**OPTIONAL EXTRA CREDIT**</u>: Earn extra points by completing extra-credit assignments.

<u>**It is up to you to monitor your average and course progress.**</u> If you feel that you need to discuss your course progress with me, it is your responsibility to contact me to meet. You can find your current average via the 'My Grades' link in Blackboard.

Reading Assignments and Video Lectures

Mandatory, assigned reading is required for this course; you may also be required to watch recorded video lectures. Reading and video lecture assignments can be found in the course modules in Blackboard.

Reading Quizzes

It will be particularly important for you to read the fiction reading so that you may participate in class discussion and reading quizzes. Be sure – before you start the quiz – to read/listen/watch the stories/selections very carefully.

Be sure you have a stable, high-speed Internet connection before beginning the quizzes, so you do not run into technical difficulties.

Writing Assignments

You will be required to write a short story essay and character analysis essay for this course. Instructions for these assignments can be found in Blackboard.

Padlet Posts

 You will be using Padlet in this course. Padlet is very easy to use and has a user-friendly interface. It is web based and does not require any software installation. It allows you to easily add notes, text, images, videos, and drawings to your instructor's wall. You can also add word documents from computer to your Padlet wall. Padlet works across multiple devices including mobile phones.

Discussion Posts

Collaboration and communication are essential to success in both the academic and professional setting. To practice these skills and further our knowledge of the subjects we cover in this course, each student will be required to participate in discussions and Padlet posts.

There are two parts to each module discussion assignment. The first is an **initial post**. The second part includes **responses** to your peers, which will be due in the second half of each module.   A 5-point deduction will be applied to initial posts not posted by the first deadline, and no response posts will be counted for credit after the second deadline.

Research Project

You will be required to complete a multi-part research project over the course of the semester. Details for these assignments can be found in Blackboard. Late work will incur a deduction.

Due dates are posted on the course calendar. ***Late work will be accepted but will incur a point penalty at the discretion of the instructor.***

As an online student, you assume the responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date and make sure it's been submitted properly. If it is not submitted properly by the due date, you will not receive credit for it, regardless of whether or not you thought the paper had submitted.
3. Do not wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will still not able to submit the assignment late.
4. You are responsible for making sure your work has been submitted properly.

Assignment Submission

TURNITIN is where papers are submitted and graded inside our Blackboard course.

I cannot accept any assignment via email, for any reason. All files must be submitted via the assignment tool in the Blackboard modules.

As an online student, you assume responsibility for your technology. I suggest three things:

1. Have a backup plan in place from day one, just in case your technology fails.
2. After submitting an assignment, return to the assignment submission before the due date or check your SPC email for submission acknowledgment to verify it has been submitted correctly. If it is not submitted properly by the due date, you will not receive credit for it, regardless of whether you thought the paper had been sent.
3. Do not wait until the last minute to submit assignments. If you have trouble, but no one is available to help you, you will incur the late deduction associated with late assignments.

4. Additionally, all files must be submitted as .docx documents (Microsoft Word). Other file formats such as. gdoc, .pages, .odt, .rtf, or .txt files will not work with Turnitin. **If you are writing your essay on Google Docs, you will need to download the paper to your computer in Microsoft Word format before submitting it to Turnitin.**

Please contact the Computer Help Desk at (806)716-2600 or Blackboard Help at (806)716-2180 with any problems related to technology. Remember, you are responsible for making sure your work has been submitted properly.

Style Guide

We will use the MLA style guide for formatting and documentation in this course. All papers must be formatted according to MLA 8th edition (2016) style. For MLA 8th edition (2016) documentation and bibliography guidelines, click on the MLA 8 (2016) Style link under Course Tools.

Academic Integrity

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences and possible suspension.   Please refer to the SPC General Catalog regarding consequences for cheating and plagiarism.

**Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Do not copy and paste from the Internet. All of these situations are representative of academic dishonesty and will be treated as such. * I have zero tolerance for cheaters.

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

Diversity Statement

In this course, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should be and can be.

Online Tutors Available

Tutors are available to SPC students for FREE! We look forward to helping you succeed in your classes.

To schedule a tutoring session, go to the website:

http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php

and select the campus you would like to go to for tutoring or "Live Virtual Tutoring" for live online tutoring with a SPC tutor, then follow the link to the booking page.

Special Services

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 806-894-9611, extension 2529.

Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362, or email cgilster@southplainscollege.edu for assistance.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning**. Student conduct which disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

ENGL 1302 Course Schedule Overview

Week	ASSIGNMENTS	DEADLINE
Week 1 – **Welcome**	The following assignments for Week 1 must be completed/submitted by this week's deadline: • Review the Syllabus and Calendar • Take the Syllabus Quiz • Discussion Post 1st post – Introductions/Two Replies • Padlet Post – Your favorite hobby • Create Mindtap account • Complete Mindtap assignment in Week 1 folder o Student to Student: Tips on Using Mindtap	**Week 1 Assignments Deadline** **Tues., Jan. 26** **12:00 p.m.**

Week 2	The following assignments for this week must be completed/submitted by this week's deadline:
	• Read/Listen to "The Cask of Amontillado" in Mindtap in Week 2 folder.
	• Take "The Cask of Amontillado" quiz in Blackboard.
	• Padlet Post
	• Complete the following assignments in Mindtap Literary folder:
	    o Character
	    o Figures of Speech
	    o Imagery
	    o Levels of Diction
	    o Plot
		Week 2 Assignments Deadline
		 Tues., Feb. 2
		 12:00 p.m.

Week 3 –	The following assignments for this week must be completed/submitted by this week's deadline:
	• Read/Listen to "The Lottery" in Mindtap Week 3 Folder.
	• Take "The Lottery" quiz in Blackboard.
	• **Writing Assignment – Complete/Submit Short Essay**
	• Complete the following assignments in Mindtap Literary Folder:
	    o Point of View in Fiction
	    o **Setting**
	    o **Style**
	• Complete the following assignments in Mindtap Week 3 Folder:
	    o **Introduction to Research**
		Week 3 Assignments Deadline
		 Tues., Feb. 9
		 12:00 p.m.

Week 4	The following assignments for this week must be completed/submitted by this week's deadline:
	• Discussion Board 2 Initial post.
	• Read/Listen to "The Story of an Hour" in Mindtap Week 4 Folder.
	• Take "The Story of an Hour" quiz in Blackboard.
	• Complete the following assignments in Mindtap Week 4 Folder:
	    o Revising Sentence Fragments
	    o Run-on Sentences and Comma Splices
		Week 4 Assignments Deadline
		 Tues., Feb. 16
		 12:00 p.m.

Week 5	The following assignments for this week must be completed/submitted by this week's deadline: • Discussion Board 2 Replies • Read/Listen to "The Storm" in Mindtap Week 5 Folder. • Take "The Storm" quiz in Blackboard.	**Week 5 Assignments Deadline** **Tues., Feb. 23** **12:00 p.m.**

	• **Writing Assignment – Begin Work on Short Story Character Analysis.**
	
	• Complete the following assignments in Mindtap Week 5 Folder:
	   o Quotation Marks
	   o Paraphrasing, Summarizing, and Quoting	

Week 6	The following assignments for this week must be completed/submitted by this week's deadline:
	• Read/Listen to "A Rose for Emily" in Mindtap Week 6 Folder
	• Take "A Rose for Emily" quiz in Blackboard.
	• Take the Quotation and Paraphrase Quiz
	• Post in Padlet
	• **Writing Assignment – Continue work on Short Story Character Analysis.**
	• Complete the following assignments in Mindtap Literary Folder:
	   o Theme in Fiction
	   o Tone
		Week 6 Assignments Deadline Tues., Mar. 2
		
		12:00 p.m.

Week 7	The following assignments for this week must be completed/submitted by this week's deadline:
	• Read/Listen to "The Yellow Wallpaper" in Mindtap Week 7 Folder.
	• Take "The Yellow Wallpaper" quiz in Blackboard.
	• Discussion Board 3 Initial Post
	• **Writing Assignment – Complete/Submit Short Story Character Analysis**
	• Complete the following assignments in Mindtap Week 7 Folder:
	   o Evaluating and Using Sources
	   o Conducting Research in Databases
	   o Commas
		Week 7 Assignments Deadline Tues., Mar. 9
		
		12:00 p.m.

Week 8	The following assignments for this week must be completed/submitted by this week's deadline: • Read/Listen to "Everyday Use" in Mindtap Week 8 Folder. • Take "Everyday Use" quiz in Blackboard. • Discussion Board 3 Replies. • Complete the following assignments in Mindtap Week 8 Folder: o Citing Sources: MLA Format	**Week 8 Assignments Deadline Tues., Mar. 16** **12:00 p.m.**
Week 9 – Spring Break	**MARCH 15 - 19**	**HAVE FUN!!**
Week 10	The following assignments for this week must be completed/submitted by this week's deadline: • Read "Drenched in Light" in Mindtap Week 10 Folder. • Take "Drenched in Light" quiz in Blackboard. • Padlet Post.	**Week 10 Assignments Deadline Tues., Mar. 30** **12:00 p.m.**

	• **Writing Assignment – Print out Research Paper Packet**
	• Complete the following assignments in Mindtap <u>Week 10 Folder</u>:
	    o Using Source Materials Responsibly
	    o Synthesizing Sources	

<u>**Week 11**</u>	The following assignments for this week must be completed/submitted by this week's deadline: • Read/Listen to "Hills Like White Elephants" in <u>Mindtap Week 11 Folder.</u> • Take "Hills Like White Elephants" quiz in Blackboard. • Discussion Board 4 Initial Post • **Writing Assignment – Work on Research Paper Outline.** • Take Plagiarism Quizzes in Blackboard.	**Week 11 Assignments Deadline Tues., Apr. 6** **12:00 p.m.**
<u>**Week 12**</u>	The following assignments for this week must be completed/submitted by this week's deadline: • Discussion Board 4 Replies. • **Writing Assignment – Complete/Submit Research Paper Outline.** • **Writing Assignment – Continue Work on Research Paper.**	**Week 12 Assignments Deadline Tues., Apr. 13** **12:00 p.m.**
<u>**Week 13**</u>	The following assignments for this week must be completed/submitted by this week's deadline: • **Writing Assignment – Complete/Submit Research Paper.** • Padlet Post	**Week 13 Assignments Deadline Tues., Apr. 20** **12:00 p.m.**

<u>**Week 14**</u>	The following assignments for this week must be completed/submitted by this week's deadline:
	• Read/Listen to the Robert Frost poems in Mindtap <u>Week 14 folder</u>.
	• Complete the following assignments in <u>Mindtap</u> <u>Week 14 Folder</u>:
	    o Questions to Ask About Poems
	    o Poetry Literary Effects
		Week 14 Assignments Deadline Tues., Apr. 27
		
		12:00 p.m.

<u>**Week 15**</u>	The following assignments for this week must be completed/submitted by this week's deadline: • Poetry Quiz in Blackboard	**Week 15 Assignments Deadline Tues., May 4** **12:00 p.m.**